

Important notes

A number of switches can be made free of charge each bond year. Full details of fund switching can be found in the 'Technical Guide' for your bond. All instructions provided in the 'Fund switch details' table will represent one switch. The fund switch will be effected in accordance with the terms of your bond document. If a fully completed switch transaction request is received by 4.00 pm this will be processed on the same day. Anything received after this time will be processed on the next working day.

When completing this 'Fund Switch Request Form', please take the fund details from the 'Fund Guide'. This can be found in the literature. It is your responsibility to ensure that the details you give match the details in the 'Fund Guide' for each fund you select.

We may make a deduction from your Bond to pay tax where we are legally obliged to do so. We'll tell you when we make such a deduction. Where there is no legal obligation on us to make a deduction, any tax liability that may arise will be your responsibility.

We will not normally delay in selling holdings. However, we have the right to delay in selling holdings and in making payment to you. Please see the 'Deferment of transactions' section in the Technical Guide.

Declaration

In the case of personal investors, where there are two bondholders both should sign the declaration below unless authorisation was given in the original application (and not subsequently revoked in writing) for Aviva Life International Limited to accept the signature of either bondholder.

In the case of corporate and trustee investors, both authorised officials or trustees, as per the original application (unless subsequently amended and notified in writing to Aviva Life International Limited), should sign the declaration below.

- I understand that some funds now available for my bond may not be managed by Aviva fund managers.
- I understand that each fund available for my bond has its own Management Charge and that there is no longer one Management Charge for each fund 'Sector', as described in the original bond literature.
- I have read the 'Fund Guide' and understand the charges for each fund that I am choosing to switch into.
- I wish to cancel the relevant units and apply their value, after deducting any appropriate switching charge, if any, so that my investment is allocated as shown in 'Fund switch details'.
- I confirm that the bond has not been assigned or otherwise dealt with and I have no knowledge of a third party whose interest would be affected by this request.

First bondholder

Signature

Date

Second bondholder

Signature

Date

First authorised
official/trustee

Signature

Date

Name

Second authorised
official/trustee

Signature

Date

Name